



Invitation for Bids
Department of Land Title Settlement
Selecting of a Service Provider
For

1. Scanning, Imaging, Indexing and Updating Data Base of Settlement Notice Sheets of Department of Land Title Settlement.
Contract No: LSD/ACC/04/ Doc. Scan /2026 (Phase V)

2. Repairing and Conservation of old Settlement Notice Sheets.
Contract No: LSD/ACC/04/ Doc. Con. (Repair) /2026 (Phase IV)

1.The Chairman Department Procurement Committee on behalf of the Commissioner General of Land Title Settlement now invites sealed bids from eligible and qualified bidders for following services.

Name of the contract and description	Contract No.	Amount of bid Security (LKR)	Pre Meeting Bid	Non refundable deposit value (LKR)	Bid Opening Date
1) Scanning, Imaging, Indexing and Updating Data Base of Settlement Notice Sheets of Department of Land Title Settlement.	LSD/ACC/04/ Doc. Scan /2026 (Phase V)	150,000.00	02 nd June 2026 at 10.30 a.m.	5,000.00	10 th June 2026 at 2.00 p.m.
2) Repairing and Conservation of old Settlement Notice Sheets.	LSD/ACC/04/ Doc. Con. (Repair) /2026 (Phase IV)	15,000.00	Not Applicable	1,000.00	10 th June 2026 at 2.00 p.m.

2. Bidding will be conducted through National Competitive Bidding procedure. (NCB)
3. Interested eligible bidders may obtain further information from Chief Accountant, Department of Land Title Settlement (Tel. 0112-499461) and inspect the Bidding Document at the Accounts Division, 2nd Floor, Department of Land Title Settlement, No.1200/6, "Mihikatha Medura", Rajamalwatta Road, Battaramulla, from 9.00 a.m. to 3.00 p.m. from 22nd May 2026 to 09th June 2026 on working days.

4. A complete set of Bidding Documents may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non refundable fee (mentioning in the above table) to the Accounts Division of Department of Land Title Settlement from 9.00 a.m. to 3.00 p.m. from 22nd May 2026 to 09th June 2026 on working days. The method of payment will be cash only.
5. The Pre-Bid meeting will be held on 02.06.2026 at 10.30am. Bidders or their authorized representative can be participated to the meeting. (Only for Contract No LSD/ACC/04/ Doc. Scan /2026 (Phase V)
6. Bids must be delivered to the Chief Procurement Officer, Department of land Title Settlement No.1200/6, "Mihikatha Medura", Rajamalwatta Road, Battaramulla, on or before at 2.00 p.m. on 10th June 2026. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person. All bids must be accompanied by a "*Bid-Security*," as per above table.

Chairman,
Department Procurement Committee,
Department of land Title Settlement,
No.1200/6, "Mihikatha Medura",
Rajamalwatta Road,
Battaramulla
Tel. 0112 499461
22nd May 2026.